

Ayer Board of Health
Meeting Minutes
October 26, 2011

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1:35pm
JH

Call to order 5:30 p.m.

Members present: Mary Spinner, Chair; Margaret Kidder, Clerk
Members absent: Marilyn McMillan, Member
Also present: Ruth Terry, Administrative Assistant

- **M. Kidder motioned to approve the minutes of September 26, 2011, M. Spinner 2nd, A 2/0.**
- M. Kidder found the AM transmitter demonstration on October 3 very useful to BOH and the police and fire chiefs. R. Terry sent out to attendees a Region 2 equipment map, contact list, and website info for the transmitter. She will write up her notes from the demo.
- R. Terry will not attend an MAHB Certificate Program this fall. M. Spinner suggests a grant writing course.
- Nashoba Associated Boards of Health – Bridgette Braley, Health Agent – material review:
 - Reviewed bite reports, permit renewals, and housing violations.
 - The Board approved and signed the septic permit for James Brook Way Lot 1A.
 - The mold issue in the Ayer Town vault was reviewed.
 - B. Braley sent a letter to the owner of the Hudlin property (copy to come in next packet).
- Bills approval – None.
- BOH regulation review –
 - M. Spinner noted that most of the regulations from surrounding towns are as old as Ayer's regs.
 - The Board reviewed a listing of existing Ayer BOH regulations and a state list titled "Licenses Issued at the Local Level". Areas discussed were dance studios, hotels/motels, kennels, mobile home parks, tanning salons, spas, nail salons.
 - The Board agreed all Ayer BOH regs should be formatted consistently. R. Terry's format sheet will be followed, omitting #7 (which is a text change).
 - Tobacco – Joan Hamlett of the Tobacco Control Alliance feels our regs and fees are current. The Board agreed to change only the format (no text) and signed a page noting "Reviewed with no changes" for the current regs.
 - Massage – The state regulates massage now. No Ayer regs are needed.
 - Tanning – The Board reviewed the state regs and agreed to continue following these, so no Ayer regs are needed. M. Spinner suggested having a BOH signature page to be attached to the NABH tanning permit.
 - Animals – The current regs should be reviewed with regard to exotics.
 - Kennels – These regs need to be drafted soon. They should be separate from the "Keeping of Animals" regs.
 - Abandoned property – M. Kidder has Worcester regs. R. Terry will gather information and send to M. Kidder.
 - Private wells – B. Braley sent over Townsend regs. Nothing yet from D. Nason. R. Terry will scan all documents and email to BOH. We need to look at geothermal wells being used as a residential heat source.
 - Floor drains – Nothing yet from B. Braley or D. Nason.
 - Medication disposal – R. Terry to email literature to Dan Nason and request his thoughts on a regulation/joint policy. This will be drafted for review in December.
 - Biomass power – The Board discussed an MAHB report re biomass power plants and agreed this should be considered for regulation.
 - No Smoking – These regs do not need to be reviewed at this time.

- It was suggested to have the Board review all BOH regulations every two or three years.
- At the next meeting, the Board will review: Outdoor Wood Burning, body art, floor drains, and private wells.
- Currently need to be drafted: kennels, medication disposal (with D. Nason), and abandoned property (M. Kidder).
- R. Terry will gather information from other towns regarding Transfer Station fees for computer keyboards and "towers" and for toilets and other fixtures.
- BOH office hours during November and December will be 9 a.m. to 1 p.m. on Wednesdays and Fridays.
- **M. Kidder motioned to adjourn, M. Spinner 2nd, A 2/0.**

Meeting adjourned at 6:30 p.m.

Mary Spinner - 11/14/11
Margaret Kidder 11/14/11